



How to request an eTWOSA
Step by step guide for contractors

How to request a
TWOSA for a single site

Hello and Welcome to the eTWOSA Contractor SharePoint Site



Please use the button below to request a TWOSA or review your existing requests.

You can also get in touch with key contacts, provide feedback, review FAQs or re-watch the training videos.

Request a TWOSA

Key Contacts



Gareth Mullen
Policy & Systems Manager



SV Stefan Voica
Capacity Analyst

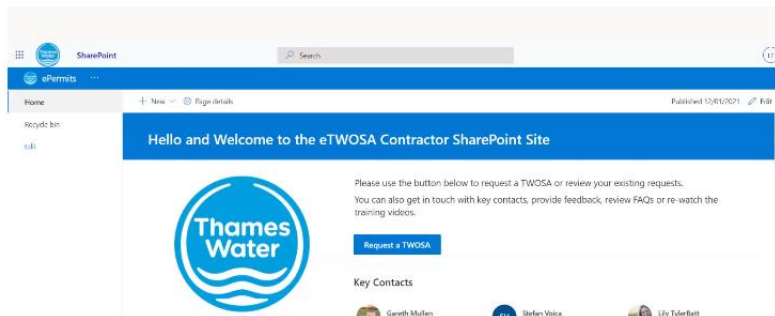


Lily TylerBatt
Project Manager

Training Videos

If you'd like to refresh yourself on the instructions for how to use the new electronic TWOSA tool or learn more about the process overall you'll find various training videos below.

How to request a TWOSA



How to issue a TWOSA

Site name	Contractor name	TWOSA number	Total days	Days remaining	Authorised issuer	Status
Swindon STW	Abis Ltd	255		days		Awaiting approval
Sub-Regional TWOSA	Abis Ltd	262		days		Awaiting approval
Maldenhead STW	Aecom Ltd	267		days		Awaiting approval
Alershot STW	A.T. Steward Ltd	270	60	60 days		Awaiting approval
Alershot STW	A.T. Steward Ltd	271	60	60 days		Awaiting approval
Alershot STW	A.T. Steward Ltd	273		days		Awaiting approval
Alershot STW	A.T. Steward Ltd	274		days		Awaiting approval
Site Name	Contractor name	TWOSA number	Total days	Days remaining	Authorised issuer	Status
Wexstone Brook (Bakery Close)	ibecycling Ltd	330	31	Days overdue -126		Overdue
Abingdon	Agility Alliance	230	40	Days overdue -25		Overdue
Hightfields	Adler & Allan Ltd	236	47	Days overdue -9		Overdue
Abingdon STW	A.T. Steward Ltd	260	56	56 days remaining		Live
Sub-Regional TWOSA	ibecycling Ltd	268	7	1 days remaining		Extended

Step 1: Go to:
<https://thameswater.sharepoint.com/sites/HSW/epermits> and select Request a TWOSA

Tip: Please always use Chrome browser for an optimal user experience

+ New

Edit in grid view Share Export to Excel Power Apps Automate ...

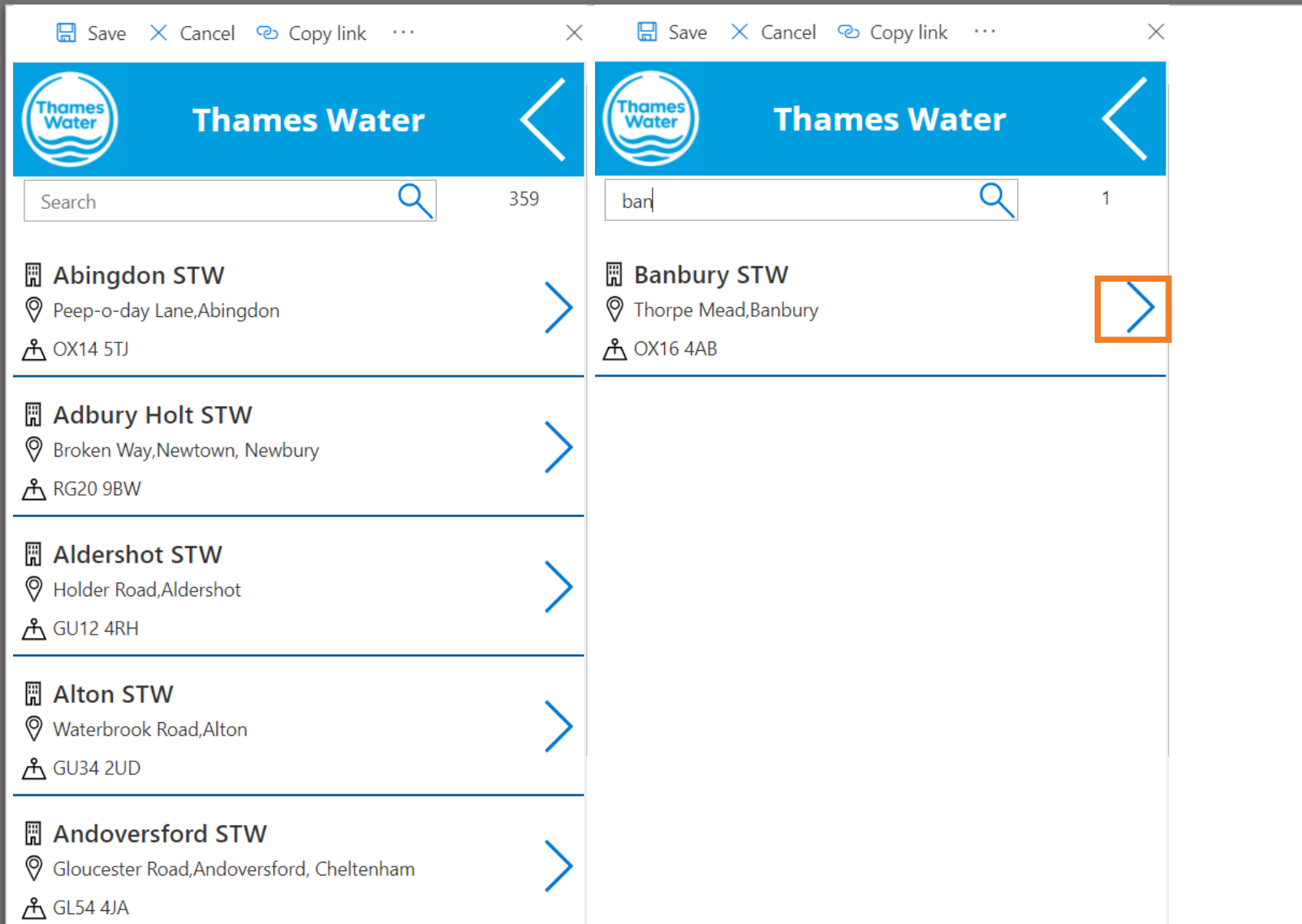
Contractor Filter Info Refresh

Contractor TWOSA Log

Contractor nam... ▾	Site location ▾	Site name ▾	No. of employe... ▾	Scope of work t... ▾	MS/SSOW wor... ▾	Created By ▾	TWOSA number ▾
David Beecroft Ltd	Aeration lan	Banbury STW	5	Erect scaffolding into aeration lane . Specialist injecion to cure aeration lane joint seal Removal of scaffold .	T20/180/CS	John Bennett	256
Cabv Jv	Nerada IBT	Highworth STW	8	To modify Emergency Recipe Software and demonstrate IBT overpumping	RAMS 64	Matt Grady	257
David Beecroft Ltd	ASP4	Banbury STW	8	Inject leaking expansion joint in wall of ASP 4 under confined entry conditions. Install Sikadur® - Combiflex overbanding strip to joint	T20/180CS02	Stuart Beecroft	258
David Beecroft Ltd	Whole site	Broughton STW	8	Carry out site setup works in preparation for main project	T20/129CS03	Stuart Beecroft	259
A.T. Stannard Ltd	Testiihshf	Abingdon STW	0	Tesyioasujrlkj	123445	Stefan Voica	260

Step 2: This will take you to your TWOSA Log Book where you can see your historic requests and make a new request. Select **New** to begin a new request.



Tip: Please always use Chrome browser for an optimal user experience



Step 3: Select the site you need to request the TWOSA for from the list displayed

Tip: You can use the search bar to find the site faster. Once you find the right site click on the right arrow to select it.

Save X Cancel Copy link ...


Thames Water  


Site Name
Banbury STW

On site location


Please select a TWOSA issuer


Controller of Premise:

 Diana Goodwin


 Diana.Goodwin@thameswater.co.uk


Deputy COP:

 Paul Garmonsway

 paul.garmonsway@thameswater.co.uk

Technical Lead:

 Ken Bird

 ken.bird@thameswater.co.uk

No. of employees

[Add Key Contact Details](#)


[Add nearest hospital details](#)

Contractor name

Step 4: Please select the TWOSA issuer from the list provided and then continue to complete the required information as shown.

Tip: If you hover over the field you will see hints for completion appear

Save X Cancel Copy link ...


Thames Water  < Thames Water


On site location


No. of employees

Add Key Contact Details

Add contact **Finish**

 Example

 Example

 Example


Add nearest hospital details

Save X Cancel Copy link ...

Step 5: Select Add contact details and complete the required fields – this should include any key contacts related to the work. They will also receive a copy of the TWOSA.

Please note: If you click finish without selecting add contact, no details will be added so please ensure you select add contact first

Save X Cancel Copy link ...

Thames Water  < Thames Water

On site location

No. of employees

Add Key Contact Details


Example


Example


Example

Example


Add contact **Finish**

 Example

 Example

 Example / Example

Add nearest hospital details




Step 6: Select Add nearest hospital details and fill out the required fields.

Select Add contact and then select Finish.

Please note: If you click finish without selecting add contact, no details will be added so please ensure you select add contact first

Save X Cancel Copy link ...

Thames Water  <

Contractor Reference Number

Scope of work

Please identify the hazards, tools and equipment to be used on the job

Add new

Thames Water <

Stage 2 <

Permits to be issued

Approvals required

Work to be carried out

Equipment

COSHH

Step 7: Add your internal reference number for the request and a brief description of the work and then select **Add New**. Select from the different requirement categories.

Save Cancel Copy link

Thames Water Stage 2

Confined Space

A permit to work for a confined space (Permit C), may be required to establish that relevant sources of danger have been isolated/removed and gives permission for work to be undertaken.

Example

Electrical works LV

Electrical Permit to Work - is issued to a Competent Person by a Senior Authorised Person in the case of high or low voltage equipment or by an Authorised Person (LV) in the case of low voltage equipment. See HSP6 - Permits and HSP24 – Electrical Safety Rules.

Electrical works HV

Electrical Permit to Work - is issued to a Competent Person by

Permits to be issued

Approvals required

Work to be carried out

Equipment

COSHH

Save

Step 8: Tick any relevant requirements to the job and explain why they are needed. Once you've added all of the requirements, select **Save**. You can delete or edit the text on the home screen.

Save X Cancel Copy link ...

Thames Water

Ideal start date

1/18/2021

Duration of work(days)

End Date

12/31/2001

Attach RAMS

There is nothing attached.

Attach file

It is a requirement that all of the team have Thames Water Passports.

Find out more here

Before you submit this request; please visit the Health and

Save X Cancel Copy link ...

Thames Water

Ideal start date

1/18/2021

Duration of work(days)

End Date

12/31/2001

Attach RAMS

- Method Statement.docx *Unsaved*
- Risk Assessments.docx *Unsaved*
- Safe Systems of Work.docx *Unsaved*

Attach file

It is a requirement that all of the team have Thames Water Passports.

Find out more here

Step 9: Next add the ideal start date and duration of the work – the end date will automatically infill based on your selection. Then add any attachments relevant to the request.

Please provide 10 working days notice where possible. TWOSAs can not be for longer than 6 months.

Save Cancel Copy link

Save Cancel Copy link

End Date

1/29/2021

Attach RAMS

Method Statement.docx *Unsaved*

Risk Assessments.docx *Unsaved*

Safe Systems of Work.docx *Unsaved*

Attach file

It is a requirement that all of the team have Thames Water Passports.

[Find out more here](#)

Before you submit this request; please visit the Health and Safety Hub for more information of the process and procedures Thames Water have implemented to fulfil the requirements of the Construction (Design and Management) regulations 2015 (CDM), which you must comply with when working for or on our behalf - <http://www.healthandsafetyhub.co.uk/CDM-toolkit.html>

[Go to site](#) [Ok](#)

[Submit](#)

Thames Water
lily.tylerbatt@thameswater.co.uk

Thank you. Your request has been submitted.

[New request](#)

Step 10: Please ensure that you have read and understood the Thames Water Passport and CDM requirements for the job. There are links to more information if you're not sure. You can now press **Submit** to send the request to the TWOSA issuer you selected earlier.

Edit

Share

Copy link

Delete

Automate

...

CO_TWOSA_Contractors App RQ

SiteLocation	Site Name	NoOfEmployee	ScopeofWork	MSSSOW	Created By	TWO
Item 1	Milton Under Wychwood	0	sfasdf ar set setsea	35235	Stefan Voica	73
item 2	Surbiton	0	er r r gsr srsrtr	46456	Stefan Voica	74
External contractor	Ashton Keynes	1	sjjfasdihj sdapstouafjdl sj;dfijs faoeih tia	32423	Ionut Voica	75
Main gate of the site on the West site	Stratfield Saye	3	Having a run before the contractors starts to use the form to request E-Permits.	09878	Stefan Voica	76
Test 1099	Appleton	0	Test 1021904	0	Stefan Voica	77
Testing the E TWOSA	Swindon	1	tuiuttutiutitiu	0978349	Stefan Voica	78
✓ How to	Swindon	1	How to submit a e-Permit	BF2356	Stefan Voica	79

Step 11: You can edit the TWOSA up until the point the request is approved, e.g. if you need to provide further detail or add an additional contact you can do this by selecting the relevant TWOSA from the list and using the **Edit** button on the top menu bar to open it

CO_TWOSA_Contractors App RQ

SiteLocation	Site Name	NoOfEmployee	ScopeofWork
Item 1	Milton Under Wychwood	0	sfasdf ar set sei
item 2	Surbiton	0	er r r gsr srsrtr
External contractor	Ashton Keynes	1	sjjfasdihi sdaps sj;dfijs faoeih ti
Main gate of the site on the West site	Stratfield Saye	3	Having a run b contractors sta the form to req Permits.
Test 1099	Appleton	0	Test 1021904
Testing the E TWOSA	Swindon	1	tuiuttutiutiu
How to	Swindon	1	How to submit Permit

Thames Water

Save Cancel Copy link

+

Attach pictures

Add new request

Add contact details

Add emergency details

SiteLocation

STW inlet

ContractorName

Eriks Industrial Services Ltd

NoOfEmployee

6

ScopeofWork

Carrying out repairs to the STW inlet.

MSSSOW

123456

Status

Awaiting approval

Site Manager email

lily.tylerbatt@thameswater.co.uk

Step 12: Use the top bar to add additional contact details or simply scroll through the request to make any other amends. The TWOSA issuer will receive a notification for any changes that you make and they will be visible in their side of the tool

If there are problems with how this message is displayed, click here to view it in a web browser.

Your TWOSA request has been updated by the approver. Please review the details below and use the button at the bottom of this email to add your signature once you're happy with the content.

Method Statement / SSOW Review and sign off - STAGE1 TW No. : 117

Site name	Contractor name	No. of Employees	MS/SSOW Work ref number	Site Location	Scope Of Work
Swindon	Eriks Industrial Services Ltd	6	122345	STW inlet	Make repairs to the STW inlet

This section should be signed by all individuals who have reviewed and authorised the attached MS/ SSOW. Examples of:- Technical specialist – TW Senior Authorised Person, Authorised Person Digester, H&S Advisor, Specialist Contractor. Project Lead – TW Maintenance Projects, Project Engineer, Specialist Contractor. If reviewed remotely, a copy of an email confirmation must be attached and should be indicated in the relevant signature box with 'email attached' if review is not required this should be indicated in the signature box with 'NA'

Signed by: Site manager Lily TylerBatt 10/06/2020 13:18

Identification of task and site specifics (Exchange of information) - STAGE 2

Work to be carried out:	Details
Confined space Electrical works HV	Additional detail re confined space Additional detail re HV electrical works

Equipment:	Details
Jetting Equipment	Additional detail re jetting equipment

The Contractor/Organisation named on this TWOSA is authorised to work at the above location subject to the following:
1. The TWOSA covers the location as described only and no deviation should occur. Should you require to do so you must in the first instance contact the person identified on the TWOSA for authorisation
2. The attached Method Statement/SSOW must be adhered to at all times. You shall not deviate from the agreed document with out first agreeing with the person issuing the TWOSA immediately prior to continuing work.
3. Security of this site must be adhered to and not compromised at any time whilst works are taking place (Any issues arising must be reported immediately to the issuer of this document.
4. Ensure site rules are adhered to at all times.
5. All personnel must have attended the Site induction and any change in staff must be identified to issuer of this TWOSA to arrange for an induction to take place prior to starting work.
6. All rubbish and excess equipment must be removed from site upon completion of the works inline with agreed site rules.
7. Any Permits issued must be cancelled and any isolations carried out must be rectified prior to leaving site. ADDITIONAL COMMENTS: Please add site specific relevant information. Use this section to inform the service provider of any other Contractors currently working onsite.

Signed by: Site manager Lily TylerBatt 10/06/2020 13:54

Please click the sign off button below once you are happy with the content above - please get in touch with the approver if any changes are required.

Sign off

Step 13: Once the approver has reviewed your request they will send you a copy of stage 1 and 2 to provide your sign off. Review the detail and scroll to the bottom of the email to provide your signature by selecting Sign off

Thank you! Your response 'Sign off' has been successfully registered.

Step 14: Once you select **Sign off** you will be taken to this confirmation screen. The approver will then complete section of the TWOSA



Lily TylerBatt
To Stefan Voica; Lily TylerBatt

Reply Reply All Forward

Mon 18/01/2021 14:56

This message was sent with Low importance.

[>Download the PDF eTWOSA](#)

Method Statement / SSOW Review and sign off - STAGE1 TW No : 271

Site Name	Contractor Name	No. of Employees	MS/SSOW Work Ref Number	Site Location	Site address	Site Code
Aldershot STW	A.T. Stannard Ltd	1	08799	Return Liquors PS Kiosk, Demolished OCU4 Area & SAS Building	Holder Road, GU12 4RH	ALDESZZZ

Scope Of Work:

1. Installation of GRP flooring to Return Liquors PS kiosk area 2. Installation of washwater stand and support 3. D-section to be installed internal to SAS building at new step.

This section should be signed by all individuals who have reviewed and authorised the attached MS/SSOW. Examples of- Technical specialist – TW Senior Authorised Person, Authorised Person Digester, H&S Advisor, Specialist Contractor. Project Lead – TW Maintenance Projects, Project Engineer, Specialist Contractor. If reviewed remotely, a copy of an email confirmation must be attached and should be indicated in the relevant signature box with 'email attached' if review is not required this should be indicated in the signature box with 'NA'

Signed by: Site manager Lily TylerBatt 15/01/2021 14:23

What3Words:

Identification of task and site specifics (Exchange of information) - STAGE 2

Work to be carried out:	Details
Mechanical Installation/Maintenance of Repair	Mechanical Installation/Maintenance of Repair (4,6)

Equipment:	Details
Electrical tools	Drilling and core cutting of GRP flooring
Vehicles/Mobile Plant	car on site

The Contractor/Organisation named on this TWOSA is authorised to work at the above location subject to the following:

1. The TWOSA covers the location as described only and no deviation should occur. Should you require to do so you must in the first instance contact the person identified on the TWOSA for authorisation
2. The attached Method Statement/SSOW must be adhered to at all times. You shall not deviate from the agreed document with out first agreeing with the person issuing the TWOSA immediately prior to continuing work.
3. Security of this site must be adhered to and not compromised at any time whilst works are taking place (Any issues arising must be reported immediately to the issuer of this document.
5. Ensure site rules are adhered to at all times.
6. All personnel must have attended the Site Induction and any change in staff must be identified to issuer of this TWOSA to arrange for an induction to take place prior to starting work.
7. All rubbish and excess equipment must be removed from site upon completion of the works inline with agreed site rules.
8. Any Permits issued must be cancelled and any isolations carried out must be rectified prior to leaving site. **ADDITIONAL COMMENTS: Please add site specific relevant information. Use this section to inform the service provider of any other Contractors currently working onsite.**

Signed by: Site manager Lily TylerBatt 15/01/2021 14:24

Acceptance/Monitoring and cancellation - STAGE 3

Ensure stages 1 & 2 are fully completed before carrying out stage 3. Remember if you are not satisfied with the information provided, stage 3 should not be completed and further discussion should take place with the Contractor. On receipt of this TWOSA the recipient confirms a point of work risk assessment is completed prior to starting activities.

Contact Details: (Note - a copy of this TWOSA must be displayed at all times at the point of work)

Name and Surname	Work Email	Work Phone Number
Stefan Voica	Stefan.Voica@thameswater.co.uk	0897 66527

Step 15: Once the approver has completed stage 3, they will issue the TWOSA which will trigger an email to yourself and any individuals you added as contacts for the work. You can download a PDF version from here.


 To...
 Cc...
 Send Subject

Hi Stefan,

As per our telephone conversation, could I please request an extension to TWOSA no. 142 of 3 days. This is due a delay in receiving a required part.

Thanks,

Lily|

From: Stefan Voica <Stefan.Voica@thameswater.co.uk>

Sent: 24 June 2020 12:27

To: Lily TylerBatt <Lily.TylerBatt@thameswater.co.uk>; Stefan Voica <Stefan.Voica@thameswater.co.uk>; Lily TylerBatt <Lily.TylerBatt@thameswater.co.uk>

Subject: TWOSA issued for Eriks Industrial Services Ltd

Importance: Low

	Method Statement / SSOW Review and sign off - STAGE1
---	---

Site name	Contractor name	No. of Employees	MS/SSOW Work ref number	Site Location
Ashkirk Close (Swindon) SPS	Eriks Industrial Services Ltd	6	123456	site gate

Step 16: To request an extension to the TWOSA please get in contact with the TWOSA issuer stating the reason the extension and duration required. This can only be done once as per the process previously

Edit



Share



Copy link



Delete



Automate



CO_TWOSA_Contractors App RQ

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✓ How to	Swindon	1	How to submit a e-Permit	BF2356	Stefan Voica	79

Step 17: To add pictures to your TWOSA to provide evidence that the work has been completed, please select the request from the list you would like to amend and then select **Edit** from the top menu bar

The image shows two side-by-side browser windows of the Thames Water website. The left window displays a form with the following fields: 'SiteLocation' (STW inlet), 'ContractorName' (Eriks Industrial Services Ltd), 'NoOfEmployee' (6), 'ScopeofWork' (Carrying out repairs to the STW inlet.), 'MSSSOW' (123456), 'Status' (Awaiting approval), and 'Site Manager email' (lily.tylerbatt@thameswater.co.uk). The 'Attach pictures' button is highlighted with an orange box. The right window shows the 'Attachments' section with the text 'There is nothing attached.' and another 'Attach pictures' button highlighted with an orange box. A blue 'Submit' button is visible at the bottom of the right window.

Step 18: Select Attach pictures to open up your documents. Select **Submit** once you've finished uploading and the TWOSA issuer will receive an email notification letting them know

Please note: Please accurately name the images e.g. before work/after work

How to request a TWOSA
for multiple sites

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Request a TWOSA

Key Contacts



Gareth Mullen
Policy & Systems Manager



SV Stefan Voica
Capacity Analyst

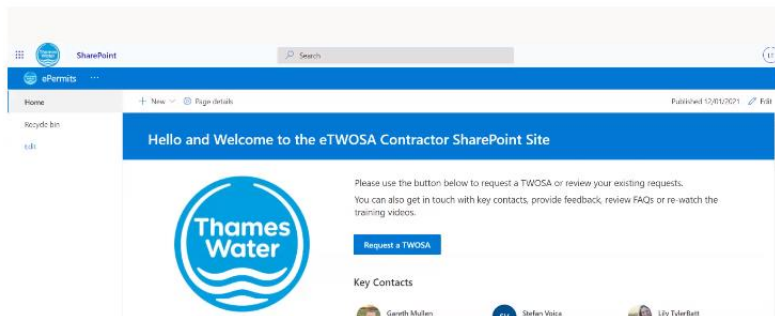


Lily TylerBatt
Project Manager

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Alershot STW	A.T. Steward Ltd	270	60	60 days		Awaiting approval
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Alershot STW	A.T. Steward Ltd	273		days		Awaiting approval
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Tip: Please always use Chrome browser for an optimal user experience

+ New

Edit in grid view Share Export to Excel Power Apps Automate ...

Contractor Filter Info Refresh

Contractor TWOSA Log

Contractor nam... ▾	Site location ▾	Site name ▾	No. of employe... ▾	Scope of work t... ▾	MS/SSOW wor... ▾	Created By ▾	TWOSA number ▾
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Tip: Please always use Chrome browser for an optimal user experience

Save X Cancel Copy link ...

Thames Water

Please select a TWOSA type

Single Site TWOSA

Sub-Regional TWOSA

Off Site TWOSA

Thames Water

Water Production

Waste Network

Waste Treatment

Water Network

Step 3: Select Sub-Regional TWOSA and then select the business area the sites sits within

Save Cancel Copy link ... Save Cancel Copy link ...



Thames Water Thames Water

Search...

Sub-region	Site	Selected
Mogden Dina Gillespie	Ampney St Peter STW	<input type="checkbox"/>
North Central James Jenkins	Ashton Keynes STW	<input checked="" type="checkbox"/>
North East David Fenech	Bibury STW	<input type="checkbox"/>
North East London Jonathan LeMare	Cirencester STW	<input checked="" type="checkbox"/>
North East South London Jackie Westgate	Coates STW	<input checked="" type="checkbox"/>
North West Chris McKenna	Coberley STW	<input type="checkbox"/>
South Central Andrew Webb	Fairford STW	<input type="checkbox"/>
South East London David Downs	Hemplands (Chedworth) STW	<input type="checkbox"/>
South West James Essery	Kempsford STW	<input type="checkbox"/>

Step 4: Select the Sub-region the sites sit within and then tick the sites you'd like to include in the request from the list provided and then select the forward arrow

Save X Cancel Copy link ...

Thames Water  

Site Name

Sub-Regional TWOSA

Sub-Regional Manager Details

Wayne Fraser
wayne.fraser@thameswater.co.uk


Sub-Region eTWOSA Sites:

Ashton Keynes STW



Cirencester STW

Coates STW

Contractor name

Find items 

Save X Cancel Copy link ...

Thames Water  

On site location

No. of employees

Add Key Contact Details

Add nearest hospital details

Step 5: A confirmation of the TWOSA issuer and the sites included will then be shown. From here please complete the required information as with the single site TWOSA, join the instructions from Step 5 onwards (Page 7).

How to request a TWOSA for work
not based on one of our sites

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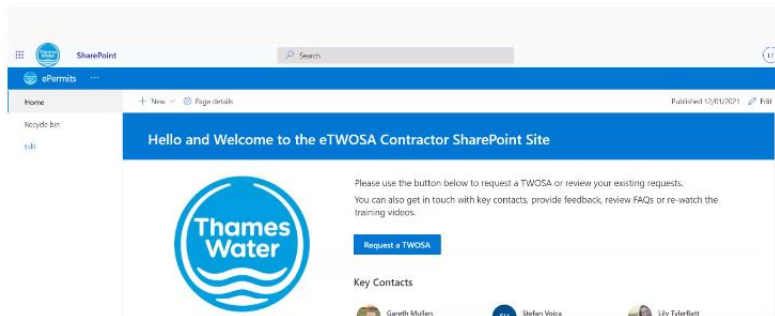


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Wexstone Brook (Bakery Close)	ibecycling Ltd	330	31	Days overdue -126		Overdue
Abingdon	Agility Alliance	230	40	Days overdue -25		Overdue
Hightfields	Adler & Allan Ltd	236	47	Days overdue -9		Overdue
Abingdon STW	A.T. Steward Ltd	260	56	56 days remaining		Live
Sub-Regional TWOSA	ibecycling Ltd	268	7	1 days remaining		Extended

Step 1: Go to:
<https://thameswater.sharepoint.com/sites/HSW/epermits> and select Request a TWOSA

Tip: Please always use Chrome browser for an optimal user experience

+ New

Edit in grid view Share Export to Excel Power Apps Automate ...

Contractor Filter Info Refresh

Contractor TWOSA Log

Contractor nam... ▾	Site location ▾	Site name ▾	No. of employe... ▾	Scope of work t... ▾	MS/SSOW wor... ▾	Created By ▾	TWOSA number ▾
David Beecroft Ltd	Aeration lan	Banbury STW	5	Erect scaffolding into aeration lane . Specialist injection to cure aeration lane joint seal Removal of scaffold .	T20/180/CS	John Bennett	256
Cabv Jv	Nerada IBT	Highworth STW	8	To modify Emergency Recipe Software and demonstrate IBT overpumping	RAMS 64	Matt Grady	257
David Beecroft Ltd	ASP4	Banbury STW	8	Inject leaking expansion joint in wall of ASP 4 under confined entry conditions. Install Sikadur® - Combiflex overbanding strip to joint	T20/180CS02	Stuart Beecroft	258
David Beecroft Ltd	Whole site	Broughton STW	8	Carry out site setup works in preparation for main project	T20/129CS03	Stuart Beecroft	259
A.T. Stannard Ltd	Testiihshf	Abingdon STW	0	Tesyioasujrlkj	123445	Stefan Voica	260

Step 2: This will take you to your TWOSA Log Book where you can see your historic requests and make a new request. Select **New** to begin a new request.

Tip: Please always use Chrome browser for an optimal user experience

Save X Cancel Copy link ...

Thames Water

Please select a TWOSA type

Single Site TWOSA

Sub-Regional TWOSA

Off Site TWOSA

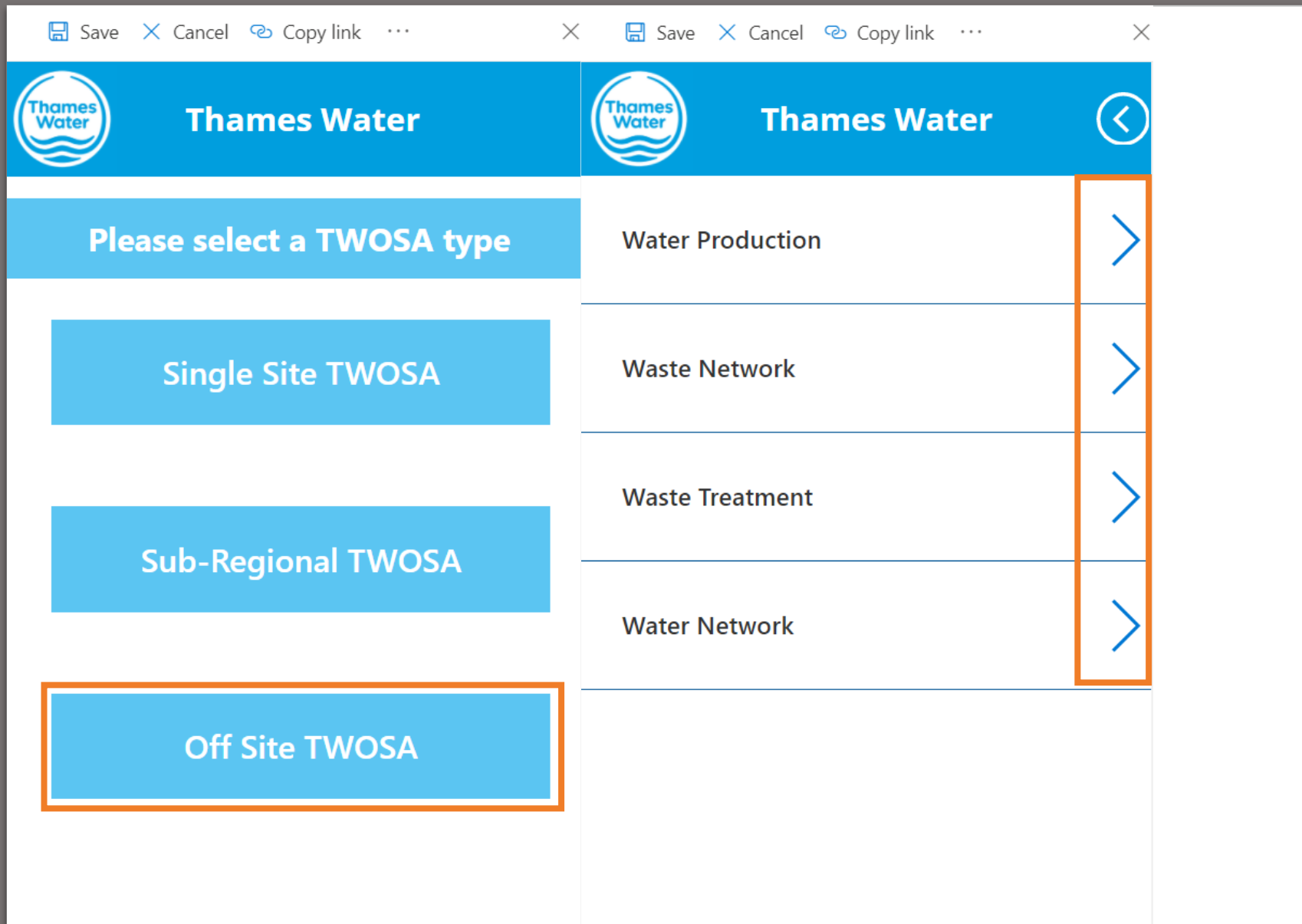
Thames Water

Water Production

Waste Network

Waste Treatment

Water Network



Step 3: Select Off Site TWOSA and then select the business area the request sits within

Save Cancel Copy link ... Save Cancel Copy link ...

Thames Water 05WTWCF

Search...

Jackie Westgate	>	Jackie Westgate	>
North East South London	>	Guy Nigel Camps	>
Jackie Westgate	>	Amelia Thurlow	>
North West	>	Sukhvinder Uppal	>
Chris McKenna	>	Paul Gunn	>
North West North London	>	William Cole	>
Sam Dalley	>	Alexander Holt	>
North West South London	>	Shaun Walkling	>
Sam Dalley	>	Peter Nash	>
Private Pumping stations (East)	>		
Guy Nigel Camps	>		
Private Pumping stations (West)	>		
Sukhvinder Uppal	>		
Sewers Crossing Railways	>		
Gordon Hailwood	>		
South Central	>		
Andrew Webb	>		
South East London	>		

Step 4: Select the sub-region the TWOSA request sits within and then select the TWOSA issuer from the list

Save Cancel Copy link
Save Cancel Copy link

Thames Water
<

<p>Site Name</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="Off Site TWOSA"/>	<p>On site location</p> <input style="width: 95%; border: 1px solid #ccc;" type="text"/>
<p>Sub-Regional Manager Details</p> <div style="background-color: #0070c0; color: white; padding: 5px; margin-bottom: 5px;"> <p>Jackie Westgate Jackie.Westgate@thameswater.co.uk</p> </div>	<p>No. of employees</p> <input style="width: 95%; border: 1px solid #ccc;" type="text"/>
<p>Contractor name</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="Find items"/>	<div style="background-color: #0070c0; color: white; padding: 10px; display: inline-block; border-radius: 5px;">Add Key Contact Details</div>
<p>On site location</p> <p style="color: red; font-size: 0.8em;"><i>Please specify the exact location the work is taking place using a postcode or what3words reference</i></p> <input style="width: 95%; border: 1px solid #ccc;" type="text"/>	<div style="background-color: red; color: white; padding: 10px; display: inline-block; border-radius: 5px;">Add nearest hospital details</div>
<p>No. of employees</p> <input style="width: 95%; border: 1px solid #ccc;" type="text"/>	
<div style="background-color: #0070c0; color: white; padding: 5px; display: inline-block; border-radius: 5px;">Add Key Contact Details</div>	

Step 5: On the next page confirmation of the TWOSA issuers and type of TWOSA will be shown. From here please complete the required information as with the single site TWOSA, join the instructions from Step 5 onwards (Page 7).



Thank You